



# ACTIVATING ONLINE REGISTRATION

Growing your Unit is just a  
click away

The online application process for youth and adults can be completed from start to finish without a single piece of paper changing hands.

Prospective members and leaders can register and pay in a way that's convenient for them, and it creates a more efficient and user-friendly registration experience for units, districts, and councils.

## UNIT GUIDEBOOK

This comprehensive Online Registration Unit Guidebook provides directions on how to set up and use the online registration system. (scan QR code to view)



## INVITATION MANAGER

- Invitation Manager is your leads resource tool. This is where any inquiries from BeAScout will come in and await your response.
- You can also add leads manually during joining events or from names provided by unit members and send invitations to join that include a link to your unit's application.
- There is also a URL and QR code specific to your unit that can be downloaded from this tool to use in your unit's recruitment efforts.



## APPLICATION MANAGER

Application Manager is the place where you review and take action on applications that are submitted by families. Most families expect a response within 24 hours of submitting an application.

## HOW TO USE IT?

For step-by-step instructions on configuring online membership registration, please scan the QR code up top or use the link below!



[www.scouting.org/resources/online-registration/](http://www.scouting.org/resources/online-registration/)